



### Teacher Request for Volunteer Service

Teacher Name \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_ Room \_\_\_\_\_

Grade \_\_\_\_\_ Phone \_\_\_\_\_

- |                                  |   |                                      |   |
|----------------------------------|---|--------------------------------------|---|
| <input type="checkbox"/> Math    | <input type="checkbox"/> English as a Second Language | <input type="checkbox"/> Tutoring    | <input type="checkbox"/> Reading          |
| <input type="checkbox"/> Mentors | <input type="checkbox"/> Enrichment Volunteers        | <input type="checkbox"/> Field Trips | <input type="checkbox"/> Media/Technology |

I want someone to (describe tasks to be assigned; area of responsibility; student name, if applicable; etc.)

How often \_\_\_\_\_ Times \_\_\_\_\_

Day(s) \_\_\_\_\_ Hours Per Week \_\_\_\_\_

Where will the volunteer be working with students?

- |  |  |
|--|--|
| <input type="checkbox"/> Not working directly with students  | <input type="checkbox"/> Separate room (alone with students)           |
| <input type="checkbox"/> In hallway with classroom door open | <input type="checkbox"/> Outside of building (under staff supervision) |
| <input type="checkbox"/> Field trips                         |  |

I understand that if a volunteer is assigned to help me, I will need to provide supervision, support and appreciation so that the volunteer can perform the assigned duties effectively. I accept this responsibility.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please complete and return this form to your school's Volunteer Corps building contact:

Hilltop	Mary Beskar	651-306-7400	<a href="mailto:mary.beskar@isd199.org">mary.beskar@isd199.org</a>
Pine Bend	Sara Pearce	651-306-7701	<a href="mailto:sara.pearce@isd199.org">sara.pearce@isd199.org</a>
Salem Hills	Sue Erickson	651-306-7300	<a href="mailto:sue.erickson@isd199.org">sue.erickson@isd199.org</a>
Middle School	Laurel Vansomeren	651-306-7200	<a href="mailto:laurel.vansomeren@isd199.org">laurel.vansomeren@isd199.org</a>
Simley	Carol Ellison	651-306-7011	<a href="mailto:carol.ellison@isd199.org">carol.ellison@isd199.org</a>